



# GOVERNMENT POLYTECHNIC COLLEGE KULGAM KASHMIR

(Approved by AICTE and affiliated to UT of J&K BOTE)

## Expression of Interest for Empanelment / Registration of Book Suppliers

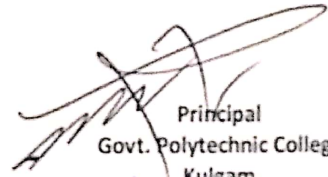
Applications are invited from reputed Publishers/Book Sellers/Vendors/ Distributors to seek empanelment as authorized vendor for supply of books to the Govt Polytechnic College Kulgam for the financial year 2024-25.

S. No.	Particular	Amount
1.	Last date and time of receiving applications	25.07.2024
2.	Address and Communication	Govt. Polytechnic college Kulgam
3.	E-mail address and Website address	govtpolytechnickulgam@gmail.com

The application form for empanelment along with detailed terms and conditions, (Annexure- A), empanelment criteria (Annexure-B) can be downloaded from the Govt. Polytechnic college kulgam website or can be collected from the office of the Principal. In case of the date of receipt happens to be a non-working day, the applications shall be received on the next working day.

### Instructions for Applicant:-

1. The interested Publishers/Book Seller/Vendors/Distributors should submit applications along with (Annexure-A, Annexure-B in sealed envelope super scribing "Application for Empanelment as Book Supplier to the Govt. Polytechnic college kulgam".
2. The application and annexure should be signed by the authorized person and his full name and designation should be indicated below his signature along with the official seal of the Firm.
3. Incomplete and conditional applications shall be rejected.

  
Principal  
Govt. Polytechnic College,  
Kulgam.

No:- GPKW/EOI/2024/169

Date:- 09-07-2024

Campus:Chambgund Road Kulgam J&K-192231| Phone No.: 01931-295046  
Email:govtpolytechnickulgam@gmail.com | Website:www.gpckulgam.edu.in






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## Annexure-A

### TERMS AND CONDITIONS FOR THE SUPPLY OF BOOKS FOR THE FINANCIAL YEAR 2023-24

1. Supply of books (F.O.R. Govt. Polytechnic college Kulgam ) will be made only by Registered Post / Courier or through messenger at the cost of Firm/Agency.
2. A minimum discount for the purchase of books has been fixed as 18% on the publisher's price except Govt/Society/Institutional publication for the current financial year i.e. 2024-25.
3. Books shall be supplied in appropriate physical condition. Damaged/Defective copies shall not be accepted and will be returned at the cost of Firm/Agency.
4. The books must be supplied within 30 days, failing which the order will be treated as stands cancelled. In case the book has to be procured from abroad, the time period will be 60 days.
5. Only latest edition are to be supplied except mentioned, otherwise, the price charged must be according to Publishers catalogue.
6. The order should be placed to highest discount offered publisher/ Book seller/Vendor / Distributor only after depositing a security Amount of 5000/= ( Refundable )
7. The bill should be accompanied with price proof wherever the price is not printed on the book.
8. The following certificates/essential numbers shall be recorded on the bill:-
  - a. PAN/TAN Number of the Firm/Agency.
  - b. Latest editions are supplied.
  - c. Approved discount is applied on the purchase order.
9. Tagged prices on the books are liable to be rejected.
10. Discount on the total bill will be accepted.
11. The supplier shall undertake to refund the amount, if charged in excess than the approved price of the books.
12. The payment shall be released after the receipt of books and their technical verification/accessioning by the Govt. Polytechnic College Kulgam
13. Firm has to submit the bills in triplicate quoting supply order No. & Date.
14. The Principal, reserves the right to withdraw/cancel/reject/modify order without assigning any reasons.
15. In case of any dispute, jurisdiction for legal proceedings shall be restricted only to the Court at Kulgam /Srinagar, J&K UT.



Principal,  
Govt. Polytechnic College,  
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## DECLARATION / UNDERTAKING

Principal,  
Govt Polytechnic College,  
Kulgam.

Respected Sir,

After examining the Terms and Conditions and Criteria for Empanelment, I/We, the undersigned, am/ are pleased to offer my / our application for empanelment as Books/Supplier/Vendor/Distributor for supplying books to Govt Polytechnic College Kulgam in conformity with the expression of Interest/empanelment notice. I/We understand that any deviation/exception in any form may result in rejection of the application for empanelment as Book Supplier. I/We understand that Principal GPC, Kulgam reserves the right to withdraw/cancel/modify order without assigning any reason. I/We confirm to accept the Terms & Conditions for supply of books to Govt Polytechnic College Kulgam for the financial year 2024- 25.

Signature  
Proprietor/Partner/Representative  
Of the firm with seal

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## Annexure-B

### FORM FOR EMPANELMENT OF VENDORS FOR SUPPLY OF PRINTED BOOKS

S. No.	Details	Response
1.	Name of the Firm	
2.	Date of Establishment (attach proof.)	
3.	Address (attach valid proof) E-mail Mobile No. Telephone Landline No. Website	
4.	Constitution of Firm (Please tick)	Proprietor/Partnership/Directors/ Managing Directors of Company
5.	Name of the Owner(s)	1. 2. 3.
6.	E-mail	1. 2. 3.
7.	Mobile No.	1. 2. 3.

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