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GOVERNMENT POLYTECHNIC COLLEGE
CHAMGUND ROAD, KULGAM - J&K - 192231

Order No: 18 of 2020

Dated: 3 - 2 - 2020

Subject: Constitution of Grievance Redressal committee for students.

In order to provide opportunities for redressal of certain grievances of students already enrolled in this institution and to ensure conducive and smooth atmosphere of the college, a committee of the following members is hereby constituted by the undersigned as per the guidelines of AICTE (Redressal of Grievance of Students) Regulation, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019. The committee shall ensure that each grievance must be solved within a week's time and shall maintain a separate record of the same.

S.No	Name of the Officer/Official	Designation	Appointed as	Contact No.
1.	Er. Hakim Javid Ahmad	Principal	Chairperson	7006922385
	Er. Assadullah Ganai	HOD	Member	9906877918
2.	Er. Riyaz Ahmad Bhat	Foreman (Engg)	Member	9018921266
3.	Er. Tawheeda Yousuf	Lecturer Electrical (AA)	Member	77006002286
5.	Er. Amit Gupta	Demonstrator Civil	Member	7006127308
6.	Kaifa Rasheed , 1 st semester	Student	Member	9541396759
7.	Abrar Ahmad, 3 rd semester	Student	Member	7780932955
8.	Shahid Manzoor, 5 th semester	Student	Member	7051507551

The duties of the committee shall be as under:

1. A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson of Student Grievance Redressal Committee (SGRC).
2. The term of the members and the special invitee shall be of two years.

3. In considering the grievances before it, the SGRC shall follow principles of natural justice.
4. The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
5. Any student aggrieved by the decision of the Student Grievance Redressal Committee may Prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision



Principal
Govt. Polytechnic College,
Kulgam, J&K

No: GPKul/Corr./²⁰²⁰2018/ 562 - 64

Date: 3 - 2 - 2020

Copy to:

1. Committee officers for information and compliance.
2. Notice Board for information of students and all office bearers.
3. Order file.